**申请教师岗位基本情况表**

**(Application form for teaching post)**

申请人姓名(Your name)

 拟申请学科 (Department you wish to apply)

哈尔滨工业大学（深圳）组织人事处制表

 年 月 日

**填 表 说 明 (*Guidelines to Applicants*)**

一、本表可用黑色钢笔填写或打印。

 (Fill in this form by using black pen or typing, both are fine)

二、发表的“代表性论著目录”栏：论文目录应包括论文题目、杂志名称、作者排名、类别（SCI、EI、核心、会议等）， 被引用情况和影响因子。著作目录应包括书名、出版社、出版日期、作者排名和本人执笔内容。

 (“Major Published Journals”, you must include the topic, the journal name, the authorship, the category (SCI, EI, core, conference and so on), the impact factor, etc. For books, you should include the book title, the publisher, the publication date, the authorship, etc.)

三、“近五年主持完成及正在进行的科研项目”栏：应包括项目名称、年度、来源（国家级、省部级、国外合作等）、经费数目及本人作用（主持或参与）。

 (“Scientific Research Completed and In-progress”, you must include the title, period, source and funding of the research. Please also indicate clearly whether you are the principle investigator or else.)

四、 “获奖情况”一栏：应包括奖项名称、级别、年度、本人排名情况。

 (“Achievement & Award”, you should indicate the award name, the level, the year, etc.)

五、 随本表提交至少三份代表性论著等复印件。

 (Please submit three of your major publications.)

六、本表内有关栏如填写不下，可另附页。

 (Please use separate sheets if needed.)

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| 申请人姓名 | Name | 性 别 | Sex | 出生日期 | Date of Birth | 照片Photo |
| 国 籍 | Nationality | 证件名称 |  | 证件号码 |  |
| 学 历 |  | 学 位 |  | 政治面貌 |  |
| 通信地址 | Contact address | 邮政编码 | Postal code |
| 办公电话 |  | 手 机 |  |
| E-mail |  | QQ |  |
| 毕业院校 | The name of the university where you graduated | 博士指导教师姓名 | Name of your PhD supervisor |
| 现工作单位 | Please indicate which university you are now working with | 职称及取得时间 | Your rank and job starting date |
| 现从事专业及研究方向 | Your research area and interest |
| 掌握外语语种、熟练程度 | Please indicate which language you can speak and level | 计算机应用能力 |  |
| 主要学习经历（自大学本科） Your education history (starting from bachelor) |
| 起止日期 | 学校名称 | 所学专业 | 学历 | 学位 | 指导教师姓名 |
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| 主要工作经历 Major employment history |
| 起止日期 | 工作单位 | 所在部门 | 行政职务 | 证明人 |
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| 家庭成员情况 | 配偶 | 姓名 | 文化程度 | 工作单位 | 户口所在地 |
| Name of your wife | Her education level | Where does she work | Where does she live |
| 子女 | 姓名 | 出生年月 | 工作或学习单位 | 户口所在地 |
| Name of your kids | Date of birth | Where do they study/work | Where do they live |
|  |  |  |  |
| 近五年主持完成及正在进行的科研项目 | 包括项目名称、年度、来源（国家级、省部级、国外合作等）、经费数目及本人作用（主持或参与）。Please indicate the major research work conducted in the last five years.You must include the title, period, source and funding of the research. Please also indicate clearly whether you are the principle investigator or else. |
| 近五年获奖情况 | （包括奖项名称、级别、年度、本人排名情况）Please insert your record of achievement here, including the award name, the rank, the year, etc. |
| 承担教学工作简介 | Please indicate your teaching experience here |
| 近五年内发表代表性论著目录（包括论文题目、期刊名称、作者排名、类别（SCI、EI、核心、会议等）， 被引用情况和影响因子） |
| Please provide a list of your published journal articles in the last 5 years.You must include the title, the journal name, the authorship, the category (SCI, EI, core, conference and so on) and the impact factor, etc. For books, you should include the book title, the publisher, the publication date, the authorship, etc.) |
| 本人申请（包括应聘后在教学、科研及人才培养工作方面的设想、预期目标及对实验设备需求情况等） |
| Please indicate some major plans, considerations or goals (regarding teaching, research, facilities required for research and expected result and so on) if you get your employment in HIT.  |
| 相关专业推荐人的联系方式 | （请提供至少三位同行专家推荐人的姓名、工作单位、职务及联系方式；其中一位推荐人应为申请人博士期间指导导师）Please provide three referees (his/her name, rank, contact address, telephone and email). One of them must be your PhD supervisor  |

注：1. 以上由申请人填写，有关栏如填写不下，可另附页；

 You may use separate sheets if needed;

2. 随本表提交申请人学历、学位证书、职称证书、教师资格证书及获奖证书、至少三篇已发表的代表性论著（论文）等复印件；

Please submit the copy of your bachelor, master and PhD certificates, any certificate relating to your teaching qualification and three major journal articles;

3. 其它可反映申请人教学或科研能力的材料。

 You may also submit other documents which may support your application .

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| 学院教授会评审意见 | 聘请岗位 | 教授 | 副教授 | 助理教授 |
| 一级 | 二级 | 三级 | 四级 | 一级 | 二级 | 三级 | 一级 | 二级 | 三级 |
| 投票票数 |  |  |  |  |  |  |  |  |  |  |
| Please leave blank, it is for the professor panel to fill in this section. 分教授会主任签字：  年 月 日 |
| 学校教授委员会评审意见 | 聘请岗位 | 教授 | 副教授 | 助理教授 |
| 一级 | 二级 | 三级 | 四级 | 一级 | 二级 | 三级 | 一级 | 二级 | 三级 |
| 投票票数 |  |  |  |  |  |  |  |  |  |  |
| Please leave blank, it is for the professor panel to fill in this section.   教授会主任签字：  年 月 日 |
| 党政联席会议意见 | Please leave blank, it is for the professor panel to fill in this section. 校长签字：  年 月 日 |